

## Animal Welfare Rating Scheme: Request for a re-visit

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### Notes for businesses

- This mechanism applies where businesses have accepted a rating between 1 to 4 stars.
- As the business operator of the establishment you have the right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliance identified at the time of inspection.
- The case is to be made in writing and should outline the case for a re-inspection, i.e. it should indicate the actions that have been taken by the business to improve the level of compliance or welfare since the inspection and, where appropriate, should include supporting evidence. The supporting case should refer to those actions that the Council informed the business would need to be made in order to achieve a higher rating.
- If the case made by the business is not substantiated or insufficient evidence is provided, the Council can refuse to undertake a re-inspection on that basis. In doing so the Council must explain why the request is being refused at this stage and should re-emphasise the priority actions that must be taken in order to improve the rating and indicate what evidence will be required for agreement to a re-inspection to be made on further request.
- A re-rating inspection could lead to a lower rating being awarded rather than being increased.
- The re-inspection will be carried out within 3 months of receipt of the request.
- There is no limit to the number of re-inspection visits a business can request, however, there will be a fee for each visit charged at full cost recovery.

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### Business details

Animal welfare business Operator/Proprietor

Business name

Business address

Business tel number

Business e-mail

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### Inspection details

Date of inspection

Animal Welfare rating given

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### Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by the Council with your rating.

Compliance history

- inspections
- follow up action
- re-inspection

Continue overleaf

Continued

**Complaint history**

- complaints to the Council
- complaints to the business

**Appreciation of welfare standards**

- enrichment

**Appreciation of hazards/risks**

- maintenance
- knowledge and experience
- dealing with issues

**Welfare management procedures**

- written procedures
- supervision of staff
- record keeping

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**Signature**

**Name in capitals**

**Position**

**Date**

**Please now return this form to the Licensing team**