

## **URGENT KEY DECISION NOTICE**

In accordance with paragraph 13.11 of the Council's Constitution, the Monitoring Officer, is satisfied that a matter of urgency has arisen in connection with the work of the Cabinet and requires a decision before the next regular meeting of Cabinet. In such circumstances the Leader of the Council is authorised to take the Key Decision.

## **SPECIAL URGENCY PROVISION NOTICE**

In accordance with paragraph 15.15 of the Council's Access to Information Procedure Rules, the following item was not included on the Council's Forward Plan of Key Decision:

1. To award a 12 month contract to Paramount Packing (UK) Limited for the 2022/23 supply of refuse, recycling and street cleansing sacks at a total contract value of £376,395; and
2. To approve a virement of £75,395 from the Recycling Income Budget.

Braintree District Council (the Council) supply the residents of the district with clear sacks to use for placing their recycling in, in readiness for collection on their relevant refuse collection day. In addition, the Council use a range of alternative sacks for refuse across the district as part of its day to day operations.

As part of the normal routine management of the service, the Council carried out a procurement exercise which commenced in May 2022 for the annual supply of Refuse, Recycling and Street Cleansing Sacks for 2022/23. The timeline was considered sufficient so as to allow for the new contract to be awarded and supply to continue without any adverse impact on the service delivery. As part of the Council budget setting in February 2022, the Council allocated an appropriate budget based on its estimate of the market. Since that time however, there have been significant increases in the cost of oil, and this is having a significant impact on the cost of a wide range of goods and services. As a result, the prices received as part of the tender process are higher than the budget allocated.

The current supply of the recycling sacks retained by the Council will run out at the end of June. As a result, the Council has restricted the annual supply programme. It is extremely important that in order to ensure that there is no further reduction in the service delivery that the Council proceed with the award of the contract and the virement to ensure budgetary provision is in place.

In accordance with paragraph 15.17 (Special Urgency relating to key Decisions), the Chairman of the Performance Management Scrutiny Committee, having considered the matter, is in agreement that the taking of the decision is urgent and cannot reasonably be deferred. Accordingly, Notice is given that, in accordance with the Council's Constitution, Councillor Graham Butland, Leader of the Council, will be taking the Key Decision. A report will be taken to the next available meeting of Council, namely 25<sup>th</sup> July 2022, setting out the decision made, the particulars of the decisions taken, and a summary of the matters in respect of those decisions.

